WITHAM CHORAL SOCIETY – CONCERT TRIPS - INSTRUCTIONS 19/20

CONTACTS

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TIMETABLE	EVENINGS	SUN MATINEES
Kings depot, Stanway *	15.30	11.30
Coggeshall Market Square	15.45	11.45
Kelvedon, Railway Tavern	15.53	11.53
Kelvedon Medical Centre	15.56	11.56
Witham High Street	16.00	12.00
Hatfield Peverel bus stop	16.10	12.10
Great Baddow The Vineyards	16.25	12.25
Mountnessing George & Dragon	16.45	12.45

***Those wishing to join the coach at Kings depot MUST phone them well in advance (01206 210332) and book a parking space as these are very limited.**

PLEASE BE AWARE THAT I MAY HAVE TO CHANGE TIMINGS NEAR THE DAY. I RELY ON UP TO DATE INFORMATION GIVEN TO ME BY KINGS. IT WOULD HELP IF THOSE WITHOUT EMAIL PHONED ME TO CHECK TIMING 2 OR 3 DAYS BEFORE.

PAYMENT I am able to keep the cost at £30. This includes both travel and concert and, if the coach is fairly full, the driver's tip.

Please use either post-dated cheques dated **5 weeks** before each concert or **one** current-dated cheque for all concerts. These are easiest for me unless you are ***very reliable*** about sending payment **at least 5 weeks** before the concert. I find I still have to do quite a lot of money chasing which makes my job much more stressful. ***Please make a note in your diary of when payment is due if you haven't sent a cheque with your booking.***

Any cancellations less than 5 weeks before the concert can't be guaranteed a refund. Sometimes I have a waiting list, but often people have made other arrangements for the day so it's best if you find your own replacement. If the concert is sold out I can get a refund on Philharmonia tickets up to a week before and this will be credited against future payments. ***Cheques to be made payable to, WITHAM CHORAL SOCIETY, not to me.*** I'm afraid it's not possible to do electronic transfer.

Please specify with your booking if you want to be in the Balcony (a few steps - no handrail) or the Rear Stalls (no steps). If you think I already know STILL SAY WHERE as I have a tendency to forget these days. This is very important .

If you ask for your name to be put down for a concert I do regard that as a firm booking. If your circumstances change it is YOUR RESPONSIBILITY to tell me AT LEAST 5 WEEKS BEFORE.

Messages by e-mail are easiest. I will always reply, so if you don't hear immediately there is either a technical glitch or I'm away and I do tend to let things mount up then have a 'Concert trips admin' day. I think I now have most people's email addresses. **Anyone without email needs to send me 1 or 2 SAEs.**

PLEASE NOTE. You come at your own risk. I will always assist as much as I can, but cannot be held responsible for any mishaps.